



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

LANGUAGE: This English version is made only for publicity purposes. For resolving any dispute and for all legal purposes only the Italian version is valid.

**Call for the selection of twelve ISA Multicampus Visiting Fellowships
(Eight for Bologna and four reserved to Romagna Campuses)
for the period January – July 2024**

Application deadline: August 28, 2023 (3:00 p.m.)

Introduction

In order to foster the internationalization and interdisciplinarity of the University of Bologna, the Institute of Advanced Studies (ISA), offers **twelve Multicampus Visiting Fellowships - eight for Bologna and four reserved to Cesena, Forlì, Ravenna and Rimini Campuses** - for a period of one to two months to international visiting professors.

The candidates must be proposed by members of the academic staff of the University of Bologna and will be organized in close collaboration with the University Departments; as for the aforementioned four reserved quotas, proponents must be part of **Outlying Organizational Units or Departments referring to Cesena, Forlì, Ravenna, and Rimini Campuses**. The Fellowship period must be continuous in order to allow for a fruitful interaction with the Institute and the students.

Art. 1 - Benefits for Visiting Fellows

Selected Visiting Fellows are offered a gross lump sum of 5,000 Euro.

Art. 2 – Visiting Fellows’ activities at the Institute of Advanced Studies and Institute for Higher Studies (ISS)

During their time at Alma Mater Studiorum, the selected Visiting Fellows will be part of the Institute of Advanced Studies’ community. They will be engaged in the teaching and scientific dissemination activities carried out by ISA, specifically aimed at students and PhD students of the International PhD College of the Collegio Superiore, but also open to the University and community as a whole. Visiting Fellows will be required to participate in the following scientific reporting projects organized by ISA/ISS:

I. **“Vetrina della Ricerca”**: After being awarded the Fellowship and before arriving in Italy, Visiting Fellows for the semester covered by the call will attend a collective institutional event (online), on a date to be agreed. In this occasion, they will briefly present their through-lines of research in order to identify additional points in common with the scientific activity of the University’s professors and researchers, as well as any transferable skills within the same cohort of Visiting Fellows, **also in anticipation of any seminars and/or round-table discussions that may be organized during the Fellowship**;



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

II. *ISA Lectures*: During their period of stay, Visiting Fellows will be required to give a Lecture at the Institute of Advanced Studies, which will be open to colleagues, students and PhD students, but also to the citizenry. While focusing on the fellow's field of research, the Visiting Fellow should adopt an educational approach: **the ISA lecture should present interdisciplinary contents and be suitable for an educated-though-non-expert audience and aim to pique the interest of people belonging to different fields;**

III. *Activities with PhD students*: during the visit, the Visiting Fellow is required to hold a lecture/seminar specifically intended for PhD students in one or more PhD courses at the University of Bologna related to his/her field of research;

IV. *Activities in Departments*: the Visiting Fellow must make him/herself available to give at least one teaching/seminar activity agreed with the proposing Department and/or requested by other Departments interested in his/her Scientific profile;

V. *Multicampus Activities*: on the basis of the Visiting Fellow's specific lines of research, **arrangements will be made for a further Lecture to be held at one of the Romagna campuses.** In that case, ISA/ISS will cover any travel costs for the selected day.

Art. 3 – Proponents

Internal Professors and Researchers with a permanent active position at the Alma Mater Studiorum - University of Bologna are invited to submit to the Institute of Advanced Studies their proposals for international scholars who have an active permanent or temporary position at university or international research institution and maintain such a condition until the period of the visit in case the Fellowship will be assigned.

Applications of professors and researchers who have already been assigned a Full Fellowship in the last two years are not eligible.

Each applicant may submit only one application.

Art. 4 – Duration of stay

It can last minimum 1 month and up to 2 in the period January – July 2024.

The Fellowship period must be continuative and without interruptions.

Art. 5 – How to apply

Applications must be uploaded by the University of Bologna proponent **no later than August 28, 2023 at 3:00 p.m.**, at the following link <https://personale.unibo.it> using academic login credentials.

The application must be completed according to the following procedure by the University of Bologna hosting academic:

1. Access the system at <https://personale.unibo.it>
2. Click on the “Login” button and log in with username and password



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

3. Click on the box "*Candidatura ISA Visiting Fellowship*"
4. Select the call for "*ISA Visiting Fellowship January – July 2024*" and follow the guided procedure.

The application must be uploaded online and accompanied by the following documents:

- I. **Personal and academic information about the Visiting Fellow***;
- II. **Motivation of the proposal** by the University of Bologna proponent, describing the reasons of the proposal of the Visiting Fellow and the planned activities, also in relation to the period of stay (online form);
- III. **Short scientific profile of the Visiting Fellow* (in English)**;
- IV. **Title and synopsis of the ISA lecture*(in English)** that the Visiting Fellow will deliver at the Institute during his/her stay and **synopsis of the lecture/seminar programme for the other activities described in Art. 2, points III-V** (online form); Please consider that the *Lecture* should be suitable for an educated but not expert audience and should stimulate the interest of people belonging to different fields;
- V. **Preferred and second choice period of stay proposal** the indicated periods will be binding when organizing the activities. In this regard and in order to avoid overlapping, the Institute for Advanced Studies reserves the right to opt for the most appropriate period in due time;
- VI. The system will require an **explicit declaration by the Proponent** confirming receipt of the **favorable decision by the Head of Department** to host the Visiting Fellow (online form);
- VII. A scanned copy of the Visiting Fellow's valid **Passport or ID document** (file to be uploaded);
- VIII. **Curriculum vitae et studiorum and publication list covering the last 5 years** of the Visiting Fellow (only one merged file is to be uploaded).

N.B. the online procedure **does not** allow the intermediate saving if all text fields are not filled. Make sure to have all requested documents and data when uploading your application.

At the end of the upload, the Proponent can save the proposal for possible future modification or send it directly. In this latter case, the proposal will no longer be modifiable.

The proposal must be sent before the deadline indicated in this call. Proposals saved but not sent will not be considered.

Art. 6 – Evaluations and ranking lists

Elements I, II, III, IV and IX listed in Art. 5 will be evaluated by the Institute of Advanced Studies Board, who will then collectively compile the ranking lists (one for each Multicampus site).

The Institute of Advanced Studies Board is composed of academics representing all the scientific areas of the University of Bologna and all Campuses.

The selection criteria are the following:



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

- *the scientific excellence of the applicant* 40%
(the continuity and impact of scientific activity over the last five years will be especially considered)
- *the relevance of an Institute of Advanced Studies residency* 60%
(the possibility of a broad involvement of the University scientific community will be considered, assessing in particular the interdisciplinary nature of the proposed ISA Lecture, as well as the breadth and transversal nature of the teaching/seminar activities for International PHD College, related PhD courses and courses within and outside the proponent's Department).

The results of the selection will be communicated at the end of the selection procedure no later than **September 11, 2023** by publication on the Portale Bandi <https://bandi.unibo.it/docenti/visiting-fellows> and also by e-mail to the University of Bologna proposing Professors.

Art. 7 – Acceptance of the Fellowship

It must be confirmed **within 10 days** after receiving formal communication from the Director by sending an email to segreteria.isa@unibo.it. **If the Fellowship is not accepted or if the acceptance communication does not arrive before the deadline**, the Institute of Advanced Studies Board will offer the Fellowship to the next candidate on the shortlist. **No exceptions will be allowed.**

In the event that no application is submitted to one of the Multicampus sites of Cesena, Forlì, Ravenna, Rimini, on the basis of financial and housing availability, the Scientific Board will evaluate the possibility of reabsorbing the quota to be allocated to a rescheduling in the other Multicampus sites, always respecting the ranking.

Art. 8 – Rescheduling

The rescheduling of visits will be possible **exclusively in the reference period of this Call** (January 1, 2023 – July 31, 2024) **and depends on the effective availability of spots in the required period**. It will not be possible to postpone the visit beyond July 31, 2023, save in exceptional cases.

Art.9 – Accreditation

Accreditation and registration of the Visiting Fellow at the Department, release of the personal credentials and tracking of international mobility in departments shall be performed by the administration of the proponent's Department.

Art. 10 – Rules for staying in Italy

The Fellows' entry and residence in Italy is regulated in accordance with Italian law and local authority directives. If a visa is required, the International Desk of the University of Bologna (ases.visiting@unibo.it) will provide information and support to the Fellow and his/her Proponent in the application process to obtain the correct visa required to receive the (1) compensation indicated in Art.1.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
ISTITUTO DI STUDI AVANZATI

Art. 11 - The Institute will provide injury and third-party liability insurance coverage (RCT) limited to the activities indicated and regulated by the contract with the ISA and that take place within the structures of the University of Bologna. The Fellowship does not confer the right to receive social security or access national health services. Fellows are required to obtain appropriate medical, accident and civil liability insurance, as established by University regulations.

Art. 12 – No refund is due from the Institute for accommodation.

Art. 13 - Welcoming and assistance upon arrival must be provided by the proponent of the Visiting Fellow.

Art. 14 - The compensation indicated in Art. 1 will be paid only after delivery of the Institute lecture and submission to the Institute of Advanced Studies administration office of all the duly filled and signed forms and required documents. All documents must be properly completed and delivered before departure in order to process and deliver payments. The Institute does not guarantee payment if all the required documentation is not delivered by Visiting Fellow to the Institute of Advanced Studies administration office

Art. 15 - This announcement will be available on the website www.isa.unibo.it ("Latest Updates" section) until the closing date of the application.

The Director of the Institute of Advanced Studies

Prof.ssa Anna Chiara Fariselli

LANGUAGE: This English version is made only for publicity purposes. For resolving any dispute and for all legal purposes only the Italian version is valid.

PERSON IN CHARGE OF THE PROCEDURE

The person in charge of the procedure is Dr.ssa Lucia Gunella, manager of the Institute of Advanced Studies: lucia.gunella@unibo.it

Candidates are entitled to exercise their right of access to the records of the selection process as provided for by the regulations in force. The request must be sent to segreteria.isa@unibo.it

The privacy policy, pursuant to art. 13 of D. Lgs. 30.06.03 n. 196 "Code for the protection of personal data", is available on the University portal at the page <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informativa-per-i-partecipanti-a-concorsi-e-selezioni-banditi-ateneo> .